

Cyngor Tref y Drenewydd a Llanllechaiarn

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Clerc Y Dref: E J Humphreys

*Town Council of Newtown and Llanllechaiarn***NOTICE OF MEETING**

All members of the Council are summoned to attend the
MEETING OF THE TOWN COUNCIL
on Monday 22nd July 2019, 6.30pm
in the Council Chamber, Town Council Offices, The Cross, Newtown, Powys.

Councillors, guests, and members of the public and press are advised that the council chamber is on the first floor and accessible only by stairs.

E J Humphreys

16 July 2019

E J Humphreys MA Oxf, CiLCA, FSLCC
Clerc Y Dref / Town Clerk

AGENDA

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Town Council by reason of the confidential nature of the business to be transacted.

Item	
1	<u>ATTENDANCE AND APOLOGIES FOR ABSENCE</u> To record attendance and apologies for absence.
2	<u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS</u> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members.
3	<u>PUBLIC PARTICIPATION</u> To receive members of the public who wish to address the Council, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.
4	<u>COUNTY COUNCILLOR UPDATES</u> To welcome County Councillors and to receive verbal updates on County Council matters.

5	<u>MAYOR'S REPORTS AND ANNOUNCEMENTS</u> To receive the Mayor's written report and any further announcements (paper 5).
6	<u>MINUTES OF MEETINGS</u> To approve and sign as a correct record the minutes of the Full Council meeting 24 th June 2019 (paper 6).
7	<u>MATTERS ARISING FROM MINUTES FOR INFORMATION</u> To report for information purposes only matters arising from the minutes of the Full Council meeting 24 th June 2019.
8	<u>ELECTORAL MATTERS: SOUTH WARD</u> Co-Option: Further to the Declaration of Vacancy dated 20 th May'19 & Notice of Intent to Co-Opt dated 12 th June'19 to receive expressions of interest and candidate statements, and to co-opt to fill the vacancy on the council for South Ward (papers 8 a-c).
9	<u>COMMITTEES: ELECTIONS</u> To receive nominations and to resolve the election of councillors to committees: a) E&E b) Strategy & Corporate Projects c) Services d) Resources.
10	<u>COMMITTEES: CHAIR'S REPORTS</u> To receive Committee Chairs' verbal highlight reports of committee work: a) E&E b) Strategy & Corporate Projects c) Services d) Resources.
11	<u>COMMITTEES: MINUTES</u> To resolve to adopt the approved minutes of committees.
11.1	Economy and Environment Committee: 3 rd June 2019 meeting (paper 11.1).
11.2	Strategy & Corporate Projects Committee 6 th June 2 nd May 2019 meeting (paper 11.2).
11.3	Services Committee: 10 th June 2019 meeting (Paper 11.3).
11.4	Resources Committee 17 th June 2019 meeting (Paper 11.4).
12	<u>COMMITTEES: TERMS OF REFERENCE</u>
12.1	Further to the reconfiguration of Roles and Functions (Council 28 th Nov'18), to resolve the transfer of responsibility for the Charter Market from Economy & Environment Committee to Services Committee as agreed by both committees and to resolve to amend the committees' Terms of Reference & budgets (Cllr R Edwards & Cllr J Jones). (papers 12.1 a&b)

12.2	To note the Terms of Reference of the 'Temporary Capacity & Capability Committee' as delegated by Council to the Town Clerk (28th May'19) (paper 12.2).
13	<u>FINANCE</u> Financial Year 2019/20 To report, for information the CURRENT MONTH'S: <ul style="list-style-type: none"> • items for payment (papers 13 a-c) • cash and bank balances graph (paper 13d) • summary income & expenditure (paper 13e) as approved by Resources Committee 15 th July 2019.
14	<u>STRATEGY & BUSINESS PLANNING</u>
14.1	Annual Report: to receive the recommendation of Strategy & Corporate Projects Committee for publication of Annual Report 2018-19 (Cllr R Williams) (paper 14.1)
14.2	Water Refill Station: to consider a potential change to the 5 Year Business Plan and Budget for 2019-20 and to resolve if desired a request that officers prepare costings (Cllr S Newham).
15	<u>GOVERNANCE / POLICIES</u>
15.1	Policy Review: Whistle Blowing Policy: To adopt the review of the Whistle Blowing policy (Cllrs R Shayler & R Taylor with Town Clerk) (papers 15.1 a-b).
15.2	Policy Practice: Communications & Engagement Policies: to receive feedback from committees Chairs regarding the implementation of the Communications & Engagement Policies (with ref to Council resolution February 2019) (paper 15.2).
15.3	Policy Review: Engagement Policy: to delegate a task group of councillors to review the Engagement policy to recommend to September Council.
15.4	Policy Review: Freedom of Information Policy: to delegate a task group of councillors to review the Freedom of Information policy to recommend to September Council.
16	<u>OUTSIDE BODIES: ONE VOICE WALES/ SOCIETY OF LOCAL COUNCIL CLERKS:</u>
16.1	Annual Conference & AGM Sat 5th Oct'19: to receive details and resolve if desired on councillors' attendance at the conference and AGM as approved duty (papers 16.1 a-d).
16.2	2nd Innovative Conference: to receive verbal feedback from attendance at the OVW Innovative Conference (Mayor & Cllrs R Edwards) (paper 16.2)
16.3	OVW Representative: to elect a Town Council representative to One Voice Wales.
16.4	To receive and circulate other correspondence received from/via OVW/SLCC.
17	<u>OTHER OUTSIDE BODIES: REPRESENTATIVES</u> To report that Cllr R Edwards will be standing down as the town council's representative to Going Green for a Living Land Trust (GGfL) and to resolve to elect a successor to the GGfL Board (Cllr R Edwards).
18	<u>OTHER OUTSIDE BODIES REPORTS:</u> To receive such verbal reports from the Town Council's representatives to other outside

	bodies as are available.
19	<u>TWINNING</u> To approve arrangements & expenditure for the upcoming 20 th anniversary celebrations (Cllr R Edwards).
20	<u>CORRESPONDENCE</u> To receive, for information items of general correspondence which may be brought to the attention of the council by the Town Clerk (to be circulated by the Town Clerk post meeting).
21	<u>HEALTH AND SAFETY</u> To report and resolve, if desired, on other matters of health and safety brought to the attention of the Council by the Town Clerk.
22	<u>ITEMS FOR PUBLICITY, PRESS & FACEBOOK LIVE</u>
22.1	News Items: to resolve items for issue as publicity, to the press and for inclusion in the Facebook Live broadcast.
22.2	Facebook Live Dates & Attendance: to confirm Members' attendance plus the date of the next broadcast: 6.45 – 7.30 pm <ul style="list-style-type: none"> • EITHER Weds 21st August • OR Weds 21st September.
23	<u>MEMBERS' ANNOUNCEMENTS, NEXT MEETING AGENDA ITEMS, DATE AND VENUE</u>
23.1	Members' Announcements: for information and items for future agenda.
23.2	The next Full Council meeting is on Monday 23 rd September, 6.30pm, Council Chamber, Brisco House (unless building works require and alternative venue).
23.3	Official Photo: To give notice for the Full Council official photograph 6pm, 23 rd September, (Chamber availability permitting).
24	<u>CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS:</u> Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve, if required, that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted. [Specified reason: Contractual Matters].
25	COMMUNITY DELIVERY: FORMER RADIO HAFREN BUILDING: to receive the recommendations from the Strategy & Corporate Projects Committee to conclude negotiations and to sign lease agreements with (papers 25 a-b) (Cllr R Williams): a) Lease with Powys CC b) Lease with Going Green for a Living Land Trust Ltd

End of agenda
