

CYNGOR TREF  
Y DRENEWYDD A  
LLANLLWCHAEARN



NEWTOWN AND  
LLANLLWCHAIARN  
TOWN COUNCIL

**MINUTES OF THE MEETING OF TOWN COUNCIL  
on Monday 24<sup>th</sup> April 2017, 6.30 p.m.**

in the Council Chamber, Town Council Offices, The Cross, Newtown.

Minute	Item	Action	
2016-17/189	1	<p><b><u>ATTENDANCE AND APOLOGIES FOR ABSENCE:</u></b> To record attendance and apologies for absence.</p> <p><u>Present:</u> Cllr R Edwards (Mayor), Cllr J Barker, Cllr Dr G Bowker, Cllr T Chandler, Cllr R Clarke, Cllr S Hill, Cllr P Hough, Cllr V Howard, Cllr S Newham, Cllr D Selby, Cllr D Thomas, Cllr J Thorp, Cllr P Watkins, Cllr R White.</p> <p>The Mayor welcomed members of the council and members of the public.</p> <p><u>Apologies for absence approved by Council:</u> None.</p> <p><u>Other apologies for absence received:</u> None</p> <p><u>Other Members not present:</u> Cllr J Ellis</p> <p><u>In attendance:</u> E J Humphreys (Town Clerk), S White (Council Support Officer).</p>	
190	2	<p><b><u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS:</u></b> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, this established the Local Government Code of Conduct for Members.</p> <p>Members declared personal/ prejudicial interests at the start/ during the meeting as follows:</p>	
Agenda Item	Item	Councillors	Nature of Declaration
11	Community Delivery (Devolution Of Services/ Asset Transfer)	Cllr R Edwards	Personal AND Prejudicial interest as an employee of Cultivate, with dispensation to speak but to leave the room during voting.
11	Community Delivery (Devolution Of Services/ Asset Transfer)	Cllr G Bowker	Personal NOT prejudicial interest as a member of Powys County Council.

191	3	<p><b>PUBLIC PARTICIPATION:</b> To receive members of the public who wish to address the Committee, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Town Clerk no later than 15 minutes prior to the start of the meeting.</p> <p>None</p>	
192	4	<p><b>MAYORS' REPORTS AND ANNOUNCEMENTS</b></p> <p>To receive details of engagements and announcements from the Mayor.</p> <p>The Mayor reported on his recent engagements including:</p> <ul style="list-style-type: none"> <li>• 29<sup>th</sup> March – visit to Rosie Buckley Dance Academy.</li> <li>• Visit to “Open Space” - Oriol Davies outreach arts programme</li> <li>• 20<sup>th</sup> April - Montgomeryshire Community Regeneration Association (MCRA) meeting</li> <li>• 21<sup>st</sup> April - Oswestry Town Council Civic Dinner</li> </ul> <p>The Mayor acknowledged this as the final meeting of the current full council and extended particular thanks to outgoing councillors. The Mayor noted that the council has been on a positive, developmental journey.</p> <p>Preceding Mayor, Cllr R Clarke was thanked for her significant contribution, including to the food festival event. Councillors J Thorp, T Chandler, D Thomas, J Ellis, G Bowker, P Hough and P Watkins were all thanked for their commitment and work on committees, consultations and working groups.</p> <p>Special thanks were extended to Cllr P Watkins, who has served on the council since 1994, incorporating several roles including Mayor and committee chair.</p>	
193	5	<p><b>MINUTES OF MEETINGS</b></p> <p>To approve and sign as a correct record, the minutes of the meeting of the Full Council 27<sup>th</sup> March 2017 (paper 5, previously circulated).</p> <p><i>RESOLVED:</i>  <i>‘Minutes of the meeting of the Full Council 27<sup>th</sup> March 2017, are approved with the following amendments made and signed as a correct record:</i></p> <p><i><u>Item 176 – Community Delivery (Devolution Of Services/ Asset Transfer)</u> The action point is for CDPT.</i></p>	
194	6	<p><b>MATTERS ARISING FROM MINUTES FOR INFORMATION</b></p> <p>To report for information purposes only matters arising from the minutes of the meeting of the Full Council 27<sup>th</sup> March 2017.</p>	

		<p><u>Item 166: Guest: Claire Germain: Welsh Government: Well Being Of Future Generations (Wales) Act 2015</u></p> <p>The Town Clerk has written to the Public Service Board co-ordinator. The PSB is meeting this week and it will be noted that NLTC wish to be involved.</p> <p><u>Item 170.2 - Economy and Environment Committee Minutes: 13<sup>th</sup> February meeting 2017.</u></p> <p>Cllr S Newham reported that there were insufficient funds in the Economy Environment budget, to subsidise additional schools' performances in the John Roberts celebration. The working group propose that the performances are postponed until the autumn term in order for external funding sources to be explored.</p> <p><u>Item 172 - Financial Report 2016-17</u></p> <p>In response to Cllr S Newham's query about the electricity payments for the Back Lane toilets, the Town Clerk confirmed that the billed figure was correct as it was a meter reading and the cost was lower than that for the Gravel Carpark toilets.</p>	
195	7	<p><b><u>ELECTORAL MATTERS</u></b></p> <p>To receive to receive Statements of Persons Nominated for the Town Council and County Council elections 4<sup>th</sup> May, to resolve advance notice of Co-Option, and to receive and resolve the Town Clerk's recommendations on training for the new council (papers 7a-j, previously circulated).</p> <p>The Town Clerk summarised the Statements of Persons Nominated for the Town Council and County Council elections and updated members regarding the election timetable and procedures.</p> <p>The Town Clerk highlighted training requirements and opportunities and agreed to circulate dates after the meeting.</p> <p>Regarding co-option of councillors at the Annual Meeting, the Town Clerk will check procedure and report back to council.</p> <p>The Town Clerk confirmed that NLTC staff are looking forward to working with the new cohort of councillors.</p>	<p>Town Clerk</p> <p>Town Clerk</p>
196	8	<p><b><u>COMMITTEES</u></b></p> <p>To adopt the approved minutes of the committees and Chairs to provide verbal progress update reports and receive members' questions.</p>	

196.1	<b>8.1</b>	<p><b>SERVICES COMMITTEE:</b> Minutes 6<sup>th</sup> March 2017 (paper 8.1, previously circulated).</p> <p>Services Committee Chairman, Cllr R White gave a verbal update on recent committee business, including the following points:</p> <ul style="list-style-type: none"> <li>• Work on the fencing at the MUGA is progressing. A skip placed at the works site has been filled by residents and required Powys CC to clear it.</li> <li>• Further vandalism / fire damage has taken place at the Robert Owen tomb. The Amenities Manager is addressing it.</li> </ul> <p><i>RESOLVED:</i> <i>'Council adopts the approved minutes of the 6<sup>th</sup> March 2017 Services Committee meeting.'</i></p>	
196.2	<b>8.2</b>	<p><b>ECONOMY AND ENVIRONMENT COMMITTEE:</b> Minutes 13<sup>th</sup> March meeting 2017 (paper 8.2, previously circulated).</p> <p>Chair, Cllr S Newham invited any questions on the published minutes and gave a verbal update on recent committee business, including:</p> <ul style="list-style-type: none"> <li>• Delivery and installation of the Walking Newtown noticeboard is expected within 10 weeks.</li> </ul> <p><i>RESOLVED:</i> <i>'Council adopts the approved minutes of the 13<sup>th</sup> March 2017 Economy and Environment Committee meeting.'</i></p>	
196.3	<b>8.3</b>	<p><b>RESOURCES COMMITTEE:</b> Minutes 20<sup>th</sup> March meeting 2017 (paper 8.3, previously circulated).</p> <p>Chair of the Resources Committee, Cllr D Selby emphasised that the new financial year had begun and urged members and committees to monitor and adhere closely to their budgets.</p> <p><i>RESOLVED:</i> <i>'Council adopts the approved minutes of the Resources Committee meeting 20<sup>th</sup> March 2017.'</i></p>	
<b>197</b>	<b>9</b>	<b><u>OUTSIDE BODIES</u></b>	
197.1	<b>9.1</b>	<p><b>ONE VOICE WALES/ SOCIETY OF LOCAL COUNCIL CLERKS:</b> To receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence (to be circulated by the Town Clerk post meeting).</p>	

		<p>Cllr R Edwards reported on the recent OVW Larger Council's conference, which he attended with the Town Clerk.</p> <p>The CEO of One Voice Wales, Lyn Cadwallader, gave a presentation on devolution, delivery of services and clustering and will be visiting NLTC in the near future to discuss further.</p> <p>There was interest among delegates regarding NLTC's innovative experiences using Facebook live.</p> <p>The Town Clerk reported on various items of correspondence from OVW including:</p> <ul style="list-style-type: none"> <li>• Motions for the annual conference</li> <li>• OVW's response to the white paper on local government reform</li> <li>• Training</li> <li>• New edition of the "Good Councillor's Guide"</li> <li>• Welsh Audit Office correspondence</li> </ul> <p>A complete list of correspondence is attached in the Appendices and is circulated electronically after the meeting.</p>	<p>Town Clerk to arrange</p> <p>Town Clerk</p>
197.2	<b>9.2</b>	<p><b>OTHER OUTSIDE BODIES REPORT(S):</b> To receive such reports, for information, as may be available from the council representatives to other outside bodies (representatives to report).</p> <p>No reports</p>	
<b>198</b>	<b>10</b>	<b><u>FINANCIAL REPORT</u></b>	
198.1	<b>10.1</b>	<p><b>REPORTS 2016-17:</b> To report, for information, items for payment reconciled bank balances and reserves YTD as approved by Resources Committee 18<sup>th</sup> Apr'17 (papers 10.1a-g, previously circulated).</p> <p><i>RESOLVED</i> <i>'Council receives and notes, items for payment and reconciled bank balances and reserves YTD as approved by Resources Committee.'</i></p>	
198.2	<b>10.2</b>	<p><b>INVESTMENT STRATEGY 2017-18:</b> To receive &amp; adopt the recommendations of Resources Committee 18<sup>th</sup> Apr'17 for the Annual Investment Strategy for 2017-18 (paper 10.3, previously circulated).</p> <p>Chair of Resources Committee, Cllr D Selby reported that in addition to the investment strategy, NLTC would be streamlining banking arrangements by reducing the number of</p>	

		<p>held bank accounts.</p> <p><i>RESOLVED</i>  <i>'Council adopts the recommendations of Resources Committee 18<sup>th</sup> Apr'17 for the Annual Investment Strategy for 2017-18, as laid out in paper 10.3, previously circulated.'</i></p>	
198.3	<b>10.3</b>	<p><b>LOAN FOR CHRISTMAS LIGHTS 2017-18:</b>          To receive and resolve a recommendation from the Resources committee to apply for a Loan Sanction with approval to proceed with a loan from the Public Works Loans Board of £25,000 for expenditure on new Christmas lights.</p> <p>The Town Clerk summarised and explained the loan application process to members. Wide ranging discussions took place regarding the terms of the loan and the cost effectiveness of spreading the cost of the replacement of the lights.</p> <p><i>RESOLVED</i>  <i>'Council approve the recommendation from the Resources committee to apply for a Loan Sanction with approval to proceed with a loan from the Public Works Loans Board of £25,000 for expenditure on new Christmas lights.'</i></p>	RFO
199	<b>11</b>	<p><b><u>COMMUNITY DELIVERY (DEVOLUTION OF SERVICES/ ASSET TRANSFER)</u></b></p> <p>To receive progress report from Community Delivery Project Team (CDPT) regarding the transfer of services and assets from Powys CC (Cllr R Edwards).</p> <p>Cllr R Edwards reported on the progress of the CDPT including the following points:</p>	
199.1		<p><b><u>Older People's Daytime Activities:</u></b>          A meeting has taken place with the team from Powys CC comprising Dominique Jones (Health &amp; Social Care Change Manager), Mair Preece (Provider Services Manager) and Liz Bickerton (Project Officer). The Project Initiation Document was discussed. Fact-finding visits are planned to Welshpool and Presteigne, as these towns are further ahead in the process of development of future services for older people.</p> <p><b><u>CAT2 Bid – Green Spaces</u></b>          A meeting has taken place with the bid-maker to discuss contracts, terms &amp; conditions, relating to NLTC's involvement.</p>	

199.2		<p><u>Land and Asset Transfer from Powys CC</u></p> <ul style="list-style-type: none"> <li>• A meeting is scheduled for Wednesday with Paul Griffiths (Strategic Director, Place, Powys CC). It is hoped that the ownership of plots of land A&amp;B, will be resolved.</li> <li>• The community asset transfer of Northside Hall has been completed. The freehold for the building is now in the ownership of NLTC.</li> </ul> <p>Cllr G Bowker expressed her thanks to NLTC on behalf of the community and management group at the hall, for their hard work and the speed of the transfer.</p>	
199.3		<p>Questions were raised by members including queries relating to the costs to users for the services at the Day Centre and the provision of the Meals on Wheels service.</p> <p>Cllr R Edwards clarified that the cessation of the Meals on Wheels service had already been agreed by Powys CC, prior to any involvement by NLTC.</p> <p>Chair of Resources, Cllr D Selby reminded members that the money that NLTC has committed to services for older people is not to save the Day Centre in its existing format. Rather that NLTC has resolved to work with Powys CC for a year, to negotiate the development of a new type of service. He recommended that the new council consider what is possible within the budget, as a matter of priority before November.</p> <p>Cllr R Edwards confirmed that once negotiations have taken place with the Powys CC team, proposals will be brought to council for approval.</p>	Future Agenda Item
<b>200</b>	<b>12</b>	<b><u>CONSULTATIONS</u></b>	
200.1	<b>12.1</b>	<p><b>LOCAL DEMOCRACY &amp; BOUNDARY COMMISSION FOR WALES: ELECTORAL ARRANGEMENTS FOR THE COUNTY OF POWYS</b></p> <p>To consider the consultation, receive the recommendations from the task group and resolve, if desired, the Council response. Details at <a href="http://ldbc.gov.wales/reviews/electoralreviews/?lang=en">http://ldbc.gov.wales/reviews/electoralreviews/?lang=en</a> (papers 12.1a-b; paper 12.1c, previously circulated).</p> <p>Cllr J Barker reported from the working group and summarised the response to the consultation.</p> <p><b>RESOLVED</b> <i>'Council approves the recommended response ,as laid out in paper 12.1c, to be submitted to the consultation.'</i></p>	

<b>201</b>	<b>13</b>	<b><u>MOTIONS FOR DEBATE</u></b>	
201.1	<b>13.1</b>	<p>MOTION PROPOSED BY CLLR V HOWARD: Ladywell Centre Vape Shop.  <i>'That this council enters into correspondence with the Vape Shop owner in support of his efforts to deal with complaints about anti-social behaviour outside the shop.'</i></p> <p>Cllr V Howard summarised the motion and answered members' questions.</p> <p><i>RESOLVED</i>  <i>'Council noted Cllr Howard's report of anti-social behaviour and requested the Town Clerk to notify the police and ask for the situation to be monitored.'</i></p>	Town Clerk
<b>202</b>	<b>14</b>	<p><b><u>HEALTH AND SAFETY</u></b></p> <p>To report and resolve, if desired, on matters of health and safety brought to the attention of the Council by the Town Clerk.</p> <p>Council noted the following:</p> <ul style="list-style-type: none"> <li>• potholes that were reported to Powys CC by Cllr S Newham had now been fixed,</li> <li>• fly-tipping that had occurred in the Back Lane carpark had been cleared.</li> </ul>	
<b>203</b>	<b>15</b>	<p><b><u>CORRESPONDENCE</u></b></p> <p>To receive, for information, other items of general correspondence which may be brought to the attention of the council by the Town Clerk (to be circulated by the Town Clerk post meeting).</p> <p>The Town Clerk highlighted some items of general correspondence as listed in the Appendices, which will be circulated electronically after the meeting.</p>	
<b>204</b>	<b>16</b>	<p><b><u>ITEMS FOR PUBLICITY AND PRESS</u></b></p> <p>To resolve items for issue as publicity and to the press.</p> <p><i>RESOLVED:</i>  <i>'Council requires the Marketing Officer to include the following items in the regular Town Council publicity and press release:</i></p> <ul style="list-style-type: none"> <li>• <i>Honorary Freeman Of The Town Of Newtown And Llanllwchaiarn – The Late Mr. David Pugh.'</i></li> </ul>	
<b>205</b>	<b>17</b>	<b><u>MEMBERS' ANNOUNCEMENTS, ITEMS FOR FUTURE AGENDA &amp; DATE OF NEXT MEETING</u></b>	
205.1	<b>17.1</b>	Members' Announcements: for information and items for future agenda.	


















		<p>Cllr S Newham highlighted the Montgomery Canal Triathlon event on Sat 6<sup>th</sup> May plus a request for any fellow councillors available to attend the opening at 8am.</p> <p>Cllr D Thomas gave personal thanks to fellow councillors and staff and expressed his appreciation for his involvement at NLTC.</p>	
205.2	<b>17.2</b>	Date of next meeting: first meeting of the new council Annual Meeting of Council Monday 15 <sup>th</sup> May 2017, 6.30 p.m, to be held in the Council Chamber, Brisco House, The Cross, Newtown.	

Meeting ended at 8.05 pm.

Chair:

Date:

**Appendix 1 – Item – OVW / SLCC Correspondence received and circulated – Apr 2017**

-  01 - OVW Motions letter 2017 Eng.pdf
-  02 - OVW Montgomeryshire Area Committee 19th Apr'17 - 070417.pdf
-  03a - OVW White Paper Reform Draft Response 10 April 2017.pdf
-  03b - OVW Community and Town Councils Manifesto FINAL.pdf
-  04 - OVW Latest news from One Voice Wales - 300317.pdf
-  05 - OVW New Councillor Induction Training - 130417.pdf
-  06 - WGov The Good Councillors Guide 2017.PDF
-  07a - WAO AJB261-eng.pdf
-  07b - WAO Extract from Annual Report Eng & Welsh.pdf
-  08 - WGov News Quarter of a billion pound boost for Wales' rural communities - 290317.pdf
-  09 - Welsh Water day event 2nd May, Cardiff Welsh Water 2050 - 060417.pdf
-  10 - WGov Member Victims and Survivors' Consultative Panel Call for applications - 050417.pdf
-  11a - WGov Admin Support Vacancy Closing 7th April - email 280317.pdf
-  11b - WGov Admin Support Vacancy Closing 7th April - Advert 280317.pdf
-  12 - NALC Trust Tree Charter Become a Local Council Charter Branch - 060417.pdf

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## Appendix 2 – Item - Financial Year 2016-17: Non-confidential Payments authorised since last report

Newtown & Llanllwchaearn TC  
INVOICES DUE FOR PAYMENT BY 30 APRIL 2017

Invoice No.	Invoice Detail	Amount Due	
	Andrew Bromley Sign Writing Laminated sign - canal	20.00	
	Boys & Boden Limited		
13/03/2017 N/307212	bin liners	5.72	
23/03/2017 N/308587	repair vandalised fence oaklan	8.58	
27/03/2017 N/309069	timber vandalised fence oaklan	15.74	
29/03/2017 N/309327	50 refuse sacks	5.72	
			35.76
	Bluesdigital		
17/03/2017 4957	website for FoodFestival	450.00	
	BT	301.21	
	CAB		
31/03/2017 Q4	Q4/CAB	1,068.25	
	Cambrian Foundry Newtown Ltd		
21/02/2017 5788	4 primed bench frames	144.00	
07/03/2017 5803	slide mounting bracket repair	36.00	
			180.00
	EDWARD J HUMPHREYS		
31/03/2017 Q4EXPS	Q4EXPS/EDWARD J HUMPHREYS	357.53	
	FuelGenie Feb inv	125.32	
	FuelGenie March inv	136.95	
	Google		
31/03/2017	Google Apps for work March 2017	33.00	
	Healthmatic		
	Toilet cleaning Apr-June 2017	3,799.80	
	J & J Farm Services		
01/02/2017 107446	honda & lawnlite mower service	129.74	
28/03/2017 108100	2 stroke oil	10.80	
			140.54

		MCRA		
28/02/2017	7557	room for special full council meeting	10.1.17	31.50
		Newtown Decorating Centre Ltd		
02/02/2017	66613	Paint, brushes etc for Vastre		25.74
13/02/2017	66754	undercoat & gloss		46.08
15/02/2017	66806	Paint, sandpaper		20.39
28/02/2017	67047	white spirit, wire wool		9.23
				<hr/>
				101.44
		One Voice Wales		
29/11/2016	OVWAGM/ RW (NoShow) RE@OVW agm &			240.00
27/03/2017	3110	Devolution of services traing EH BE PH RE DS		175.00
				<hr/>
				415.00
		Planning Aid Wales		
14/03/2017	May-17	SH pre-plan event Llandudno		15.50
		Powys County Council (TW)		
		Rates dd		440.20
		Rates dd		445.10
		Licence for Walkers are welcome sign		249.00
		Pear Technology Services Ltd		
30/03/2017	117474	map system, training & 3 yr sup		2,610.00
		Red Flame Electrical Contracting		
31/03/2017	10725	extractor fan repair gravel		26.52
		TOTAL GAS & POWER		
05/04/2017	144894656	Elec SBH March 17		20.21
07/03/2017	145280680	Elec garage March 17		10.29
		Clock elec March 17		20.92
		SBH March 17 elec		102.70
				<hr/>
				154.12
		Waterplus		
04/04/2017		surface water back lane		38.54
		Workman Vastre rent April		929.02
20/03/2017	65	Window cleaner		23.00
		Compensation for damage to coat caused by paint on slide		110.00

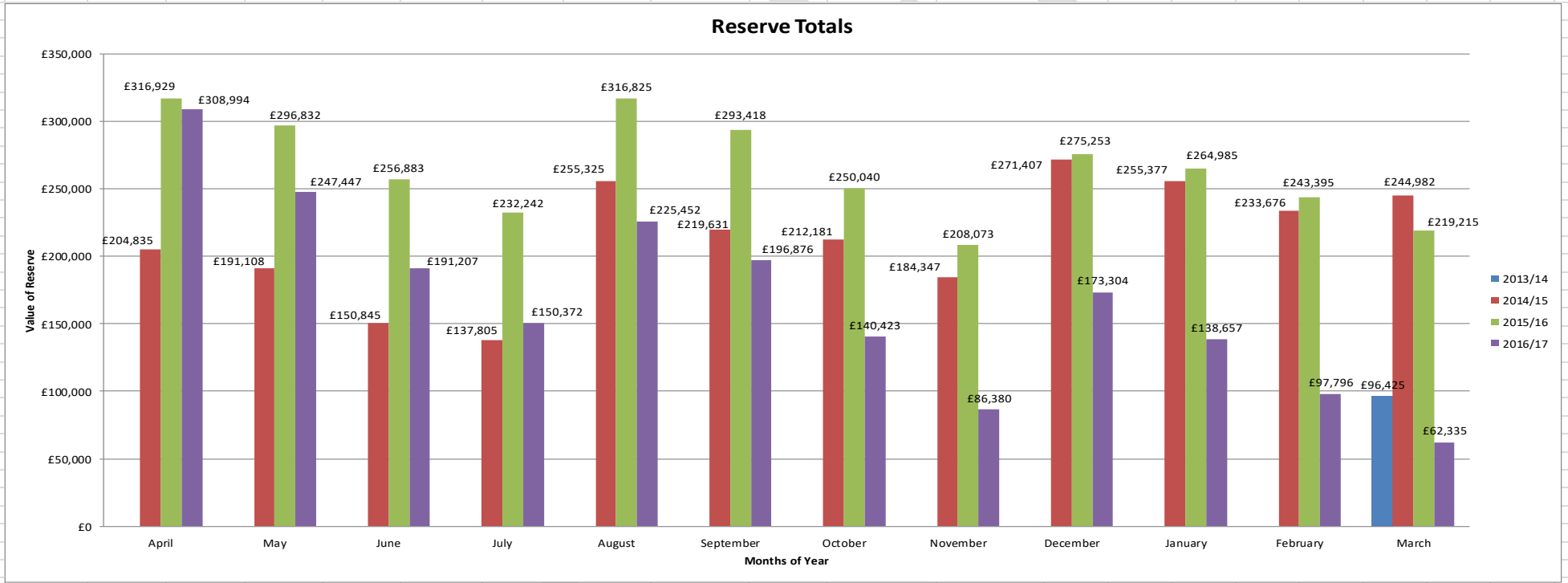
Petty cash		50.00
Allowances -members & Mayor		1,145.20
Payroll (1)		
Gross pay -new rates	16327.75	
ers ni estimate	1600	
Ers Pension (new rates)	3660.43	
Ers contribution to retrospective per	<u>1077.64</u>	
	<u>22665.82</u>	22,665.82
		<u>36,348.32</u>

(1)usual breakdown not available as unable to update hmrc calculator, needs admin password - Zak contacted























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**Appendix 3 – Item - Financial Year 2016-17: Reserves Balances**

Totals	April	May	June	July	August	September	October	November	December	January	February	March						
2013/14													£96,425					
2014/15	£204,835	£191,108	£150,845	£137,805	£255,325	£219,631	£212,181	£184,347	£271,407	£255,377	£233,676		£244,982					
2015/16	£316,929	£296,832	£256,883	£232,242	£316,825	£293,418	£250,040	£208,073	£275,253	£264,985	£243,395		£219,215					
2016/17	£308,994	£247,447	£191,207	£150,372	£225,452	£196,876	£140,423	£86,380	£173,304	£138,657	£97,796		£62,335	B of I estimated as statement not received				



**Appendix 4 – Item – Correspondence received and circulated – Apr 2017**

-  01a - PCC re changes to schools admissions - 310317.pdf
-  01b - PCC re changes to schools admissions POSTER - 310317.pdf
-  02 - PCC New waste collection day arrangements to be delayed - 050417.pdf
-  03a - PCC Community Delivery Newsletter out NOW - 300317.pdf
-  03b - PCC Community Delivery Newsletter Issue 3 English.pdf
-  04a - PtLHB Welcome Vision for Health and Care in Powys 2027 - 290317.pdf
-  04b - PtLHB HCSD-everyday-EN-final.pdf
-  05a - Complaint regarding Precept 01 - 270317 - REDACTED.pdf
-  05b - Complaint regarding Precept 02 - 280317 - REDACTED.pdf
-  06 - IRPW Report for Publication from consultation events - 030417.pdf
-  07 - Northside Residents Association to Hold Annual Meeting 24 Apr'17 - 110417.pdf
-  08 - Dyfed Powys Police structure changes - 030417.pdf
-  09 - R George AM e-Newsletter Apr'17.pdf
-  10 - MWAHA April 2017 Housing Bulletin - 050417.pdf
-  11 - Air Cadets Town Council Presentation - thank you - 300317.pdf
-  12 - PCC Census test day is this Sunday - 070417.pdf
-  13a - PAVO ebriefing April 2017 - 030417.pdf
-  13b - PAVO Wales Nation of Sanctuary Conference - 180417.pdf
-  14a - PCHC Agenda - Montgomeryshire LC April 2017.pdf
-  14b - PCHC Agenda item 6- unconfirmed Minutes Jan.pdf
-  15 - Cae Post Newsletter - April 2017 - 060417.pdf
-  16 - CLAS Planning Food Cities Webinar - 180417.pdf

End of appendices