

*Cyngor Tref y Drenewydd a Llanllwchaearn*

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*Town Council of Newtown and Llanllwchaearn***SUMMONS TO MEETING**

All members of the Council are summoned to attend the

**ANNUAL MEETING OF THE TOWN COUNCIL**

**on Tuesday 29<sup>th</sup> May 2018, 6.30pm**

in the Council Chamber, Town Council Offices, The Cross, Newtown, Powys.

*E J Humphreys*

22nd May 2018

E J Humphreys MA Oxf, CiLCA, PSLCC  
Clerc Y Dref / Town Clerk

**AGENDA**

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Town Council by reason of the confidential nature of the business to be transacted.

Item	
<b>1</b>	<b><u>ATTENDANCE</u></b> To record attendance.
<b>2</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS</u></b> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members (Papers 2a-b).
<b>3</b>	<b><u>ELECTION OF MAYOR AND DEPUTY MAYOR FOR MUNICIPAL YEAR 2018-19</u></b>
<b>3.1</b>	<b>MAYOR:</b> To receive nominations, to resolve the election of Mayor, and the new Mayor to sign the Declaration of Acceptance of Office, accept the Chain of Office and take the Chair.
<b>3.2</b>	<b>DEPUTY MAYOR:</b> To receive nominations, and resolve the election of the Deputy Mayor.
<b>4</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive, record and resolve if desired, apologies for absence.
<b>5</b>	<b><u>PUBLIC PARTICIPATION</u></b> To receive members of the public who wish to address the Council, in respect of any item

	of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.
<b>6</b>	<b><u>MAYORS' REPORTS AND ANNOUNCEMENTS</u></b>
<b>6.1</b>	RETIRING MAYOR: to receive THE RETIRING Mayor's report and details of retiring Mayor's recent engagements and announcements.
<b>6.2</b>	INCOMING MAYOR: to receive the incoming Mayor's address and receive details of incoming Mayor's coming engagements and announcements.
<b>7</b>	<b><u>ELECTORAL MATTERS</u></b> <b>East Ward:</b> to note the resignation of Ms V Ruff-Cock from Town Council with effect from 21 <sup>st</sup> May 2018, and the Town Clerk to report the process for declaring and filling the vacancy.
<b>8</b>	<b><u>VISION AND MISSION STATEMENT</u></b> To re-affirm the Council's Vision and Mission Statement (paper 8).
<b>9</b>	<b><u>COMMITTEES AND DELEGATIONS</u></b>
<b>9.1</b>	COMMITTEE STRUCTURE AND TERMS OF REFERENCE: to resolve to retain the committee structure and Terms of Reference. (paper 9.1 to follow) a) Services Committee (paper 9.1a to follow) b) Economy and Environment Committee (paper 9.1b to follow) c) Resources Committee (paper 9.1c to follow) d) Appeals Panel e) Strategy and Corporate Projects Committee (paper 9.1e to follow).
<b>9.2</b>	COMMITTEE MEMBERSHIP: to resolve the election of councillors to committees and bodies as approved above.
<b>9.3</b>	SCHEME OF DELEGATION: to resolve the Scheme of Delegation to Committees (their Sub-committees), the Proper Officer and the Responsible Finance Officer (paper 9.3 to follow).
<b>10</b>	<b><u>OUTSIDE BODIES</u></b>
<b>10.1</b>	OUTSIDE BODIES: to resolve to retain/ establish the following membership (subscription where appropriate) to the following Outside Bodies:
<b>10.1.1</b>	<b><u>Schools Governing Bodies Additional Community Governor</u></b> a) Hafren Junior School Governing Body b) Ladywell Green Nursery and Infants School Governing Body c) Maesyrrhandir CP School Governing Body d) Penygloddfa CP School Governing Body e) St Mary's RC School Governing Body f) Treowen CP School Governing Body g) Ysgol Dafydd Llwydd School Governing Body
<b>10.1.2</b>	<b><u>Other Bodies (*denotes subscription)</u></b> h) Citizens Advice Powys liaison councillor i) Dementia Friendly Newtown j) Friends of Montgomery Canal* k) Going Green for a Living

	<ul style="list-style-type: none"> <li>l) Maldwyn Leisure Centre Local Consultative Committee</li> <li>m) Montgomery Canal Partnership</li> <li>n) Montgomery Waterways Restoration Trust</li> <li>o) Montgomeryshire Family Crisis Centre</li> <li>p) Montgomeryshire Police Liaison Committee</li> <li>q) Newtown &amp; District Civic Society</li> <li>r) Newtown Twinning Association</li> <li>s) Newtown Unlimited</li> <li>t) Northside Community Hall Management Committee</li> <li>u) One Voice Wales* <ul style="list-style-type: none"> <li>o Larger Councils Committee</li> <li>o Montgomeryshire Area Committee</li> </ul> </li> <li>v) Oriel Davies Gallery Board of Trustees Management Committee</li> <li>w) Representative Body of Hafren</li> <li>x) Robert Owen Museum</li> <li>y) Sarah Brisco Trust</li> <li>z) Shrewsbury to Aberystwyth Rail Passengers Association*</li> <li>aa) Shrewsbury to Aberystwyth Railway Liaison Committee</li> <li>bb) Shropshire Union Canal Society (subscription)</li> <li>cc) Syrian Vulnerable Person's Relocation Scheme</li> <li>dd) Treowen Community Hall Association.</li> </ul>
<b>10.2</b>	<b>OUTSIDE BODIES REPRESENTATIVES:</b> to resolve the election of representatives to the outside bodies approved above.
<b>11</b>	<b>CORPORATE GOVERNANCE</b>
<b>11.1</b>	<b>STANDING ORDERS:</b> to review and resolve to adopt Standing Orders (paper 11.1).
<b>11.2</b>	<b>FINANCIAL REGULATIONS:</b> to review and resolve to adopt Financial Regulations (paper 11.2).
<b>11.3</b>	<b>CORPORATE RISK ASSESSMENT:</b> to resolve to adopt the Corporate Risk Assessment for 2018-19 (paper 11.3 to follow).
<b>12</b>	<b>FINANCE</b>
<b>12.1</b>	<b>INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW): ALLOWANCES AND EXPENSES 2018-19:</b> further to the IRPW Annual Report 2018-19 Determinations, and adoption by Council 26th Mar'18, to resolve: <ul style="list-style-type: none"> <li>a) Determination 46, the number and level(s) of Specific Responsibility Allowance(s)</li> <li>b) Determination 52, the level of Civic (Mayor's) Allowance</li> <li>c) Determination 53, the level of Deputy Civic (Deputy Mayor's) Allowance (paper 12.1).</li> </ul>
<b>12.2</b>	<b>BANK MANDATE AUTHORISED SIGNATORIES:</b> to resolve the mandate and authorised signatories on the council's bank accounts.
<b>12.3</b>	<b>INSURANCE:</b> to resolve the levels of insurance for 2018-19 (paper 12.3).
<b>13</b>	<b>DATE OF MEETINGS</b> To resolve the frequency and dates of Council & committee meetings for municipal year 2018-19 (paper 13).
<b>SECTION 2: ORDINARY BUSINESS WHICH IS TO BE DEALT WITH BEFORE JUNE</b>	
<b>14</b>	<b>MINUTES OF MEETINGS</b> To approve and sign as a correct record, the minutes of the meeting of Full Council 23 <sup>rd</sup>

	April 2018 (paper 14).
<b>15</b>	<b><u>MATTERS ARISING FROM MINUTES FOR INFORMATION</u></b> To report for information purposes only matters arising from the minutes of the meeting of Full Council 23rd April 2018.
<b>16</b>	<b><u>COMMITTEES' REPORTS</u></b> To receive any urgent verbal update reports from outgoing committee chairs, receive members' questions and adopt minutes approved by committees to date.
<b>16.1</b>	<b>SERVICES COMMITTEE:</b> Chair's Report of urgent matters and Minutes 3 <sup>rd</sup> April 2018 (paper 16.1).
<b>16.2</b>	<b>ECONOMY AND ENVIRONMENT COMMITTEE:</b> Chair's Report of urgent matters and Minutes of 9 <sup>th</sup> April 2018 (paper 16.2)
<b>16.3</b>	<b>RESOURCES COMMITTEE:</b> Chair's Report of urgent matters and Minutes of 16 <sup>th</sup> April 2018 (paper 16.3)
<b>16.4</b>	<b>COMMUNITY DELIVERY PROJECT COMMITTEE:</b> To receive progress report from outgoing Chair regarding the transfer of services and assets from Powys CC. (There has only been 1 meeting to date (3rd May) so no approved minutes to issue.)
<b>16.5</b>	<b>STRATEGY AND BUSINESS PLANNING COMMITTEE:</b> To receive progress report from outgoing Chair. (There have been no meetings under its new name so no approved minutes to issue.)
<b>17</b>	<b><u>GOVERNANCE, STRATEGY, PLANNING AND POLICY</u></b>
<b>17.1</b>	<b>Publication Scheme:</b> to receive and resolve if desired the updated scheme (paper 17.1).
<b>17.2</b>	<b>Policy:</b> to note and resolve if desired the review of the communication policy (paper 17.2).
<b>17.3</b>	<b>Policy:</b> to request a volunteer to work with the Deputy Town Clerk to review the Unacceptable Actions Policy.
<b>18</b>	<b>FINANCE</b> <b>Virements:</b> to receive and resolve if desired virements from the Economy and Environment Committee and recommended by the Resources Committee (papers 18a&b).
<b>19</b>	<b><u>MOTIONS FOR DEBATE</u></b> To receive, and resolve if desired, on a motion for debate.  <u>Cllr D Selby: Naming the By-Pass.</u> <i>This Council recognises that the construction of the Newtown by-pass creates a major transportation link comparable in importance to the connection of the town to canal and railway links in the 19th century. The by-pass is of major national and local importance.</i>  <i>This Council therefore urges the Welsh Government to name the By-Pass 'Ffordd Robert Owen Way' in recognition of Robert Owen's international, national and local significance as a social reformer and an inspiration for the foundation of the co-operative movement.</i>

	<p><i>The Council urges our Assembly Member and Powys County Council to support this call.</i></p> <p>Proposed Cllr David Selby Seconded Cllr Richard Edwards</p>
<b>20</b>	<b><u>HEALTH AND SAFETY</u></b>
<b>20.1</b>	To receive and resolve further work on the Council's Health & Safety policy (paper 20.1 to follow).
<b>20.2</b>	To report and resolve, if desired, on matters of health and safety brought to the attention of the Council by the Town Clerk.
<b>21</b>	<b><u>ONE VOICE WALES AND GENERAL CORRESPONDENCE</u></b>
<b>21.1</b>	To receive, for information, other items OF One Voice Wales and general correspondence which may be brought to the attention of the council by the Town Clerk (to be circulated by the Town Clerk post meeting).
<b>21.2</b>	To receive invitation from One Voice Wales to propose a maximum of two motions for debate at the AGM on Sat 26 <sup>th</sup> Sep'18 for consideration by the Conference Agenda Committee (closing noon Thu 31st May'18) (paper 21.2).
<b>22</b>	<b><u>ITEMS FOR PUBLICITY, PRESS &amp; FACEBOOK LIVE</u></b>
	To resolve news items for issue as publicity, to the press and for inclusion in the Facebook Live broadcast.
<b>23</b>	<b><u>MEMBERS' ANNOUNCEMENTS, NEXT MEETING AGENDA ITEMS, DATE OF NEXT MEETING</u></b>
<b>23.1</b>	Members' Announcements: for information and items for future agenda.
<b>23.2</b>	Date of next Full Council meeting: the 25 <sup>th</sup> June 2018, 6.30pm (to be confirmed).

End of agenda

**The retiring Mayor invites Members to remain after the meeting for light refreshments.**

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