

Cyngor Tref y Drenewydd a Llanllechaiarn

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Clerc Y Dref: E J Humphreys

*Town Council of Newtown and Llanllechaiarn***NOTICE OF MEETING**

All members of the Council are summoned to attend the
MEETING OF THE TOWN COUNCIL
on Monday 25th June 2018, 6.30pm
in the Council Chamber, Town Council Offices, The Cross, Newtown, Powys.

E J Humphreys

E J Humphreys MA Oxf, CiLCA, PSLCC
Clerc Y Dref / Town Clerk

19th June 2018

AGENDA

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Town Council by reason of the confidential nature of the business to be transacted.

Item	
1	<u>ATTENDANCE AND APOLOGIES FOR ABSENCE</u> To record attendance and apologies for absence.
2	<u>DECLARATIONS OF MEMBERS' INTERESTS AND DISPENSATIONS</u> To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members (Papers 2a-b).
3	<u>PUBLIC PARTICIPATION</u> To receive members of the public who wish to address the Council, in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the office of the Town Clerk no later than 15 minutes prior to the start of the meeting.
4	<u>GUEST: MR PETER WEBBER</u> a) Mr Webber to describe his ideas & proposals for the potential opportunities presented by the by-pass roundabouts to promote tourism in Newtown by highlighting the towns pioneers and icons, and to request a statement of support from the Town Council

	b) To resolve, if desired, a Town Council Statement of support for Mr Webber's proposals.
5	<u>ELECTORAL MATTERS: East Ward (Declaration of Vacancy dated 31st May'18)</u> To receive information from the Elections Office that an election has been called and that date of election (inc. timetable for nominations) will be announced by the Returning Officer in due course.
6	<u>MAYOR</u>
6.1	Reports And Announcements To receive details of engagements and announcements from the Mayor.
6.2	Mayor Making The Mayor to confirm and Council to resolve to approve the arrangements for the Mayor Making.
7	<u>MINUTES OF MEETINGS</u> To approve and sign as a correct record, the minutes of the meeting of Full Council 29 th May 2018 (paper 7).
8	<u>MATTERS ARISING FROM MINUTES FOR INFORMATION</u> To report for information purposes only matters arising from the minutes of the meeting of Full Council 29 th May 2018.
9	<u>COMMITTEES</u>
9.1	Committees: Terms of Reference To resolve Committee and Terms of Reference a) Appeals Panel (paper 9.1a – to follow) b) Strategy & Corporate Projects Committee (amendment para 12) (paper 9.1b) c) Strategy & Corporate Projects Committee (list of corporate projects) (paper9.1c).
9.2	Committees: Dates of Meetings To resolve a request from Strategy & Corporate Projects Committee to change the date of meeting from 2 nd Thurs to 1 st Thurs each month from Sep'18 (paper 9.2).
9.3	Committees: Election to Committees To further resolve the election of councillors to committees. <ul style="list-style-type: none"> • Economy & Environment • Services Committee • Strategy & Corporate Projects Committee Services Committee • Resources Committee • Appeals Panel.
9.4	Committees: Reports To adopt the approved minutes of the committees and Chairs/ Project Leads to provide verbal progress update reports and receive members' questions:
9.4.1	Economy and Environment Committee: To adopt the approved minutes 14 th May 2018 meeting (paper 9.4.1)
9.4.2	Services Committee: To adopt the approved minutes 8 th May 2018 meeting (paper 9.4.2)

9.4.3	Strategy & Corporate Projects Committee Services Committee (no approved minutes)
9.4.4	Resources Committee To adopt the approved minutes 21 st May 2018 meeting (Paper 9.4.4)
10	<u>OUTSIDE BODIES</u>
10.1	ONE VOICE WALES/ SOCIETY OF LOCAL COUNCIL CLERKS: a) New 2018 Model Standing Orders: to receive new model standing orders (papers 10.1 a-c). b) Other Correspondence: to receive and circulate other correspondence received from/via OVW/SLCC
10.2	Outside Bodies: Newtown Twinning Association To receive a verbal report from the Town Council's representative to the Association (Cllr R Edwards).
10.3	Outside Bodies: Governing Body of Penygloddfa CP School To receive a verbal update from the Town Council's representative to the School Governing Body regarding a 20mph speed limit on B4568 near Penygloddfa CP School, and to resolve, if desired, how to proceed (paper 10.3) (Cllr M Childs).
10.4	Outside Bodies Other: To receive such verbal reports from the Town Council's representatives to other outside bodies as are available.
11	<u>FINANCE</u>
11.1	Finance: Financial Year 2017-18 Internal Audit & Annual Return To receive and resolve the recommendation of Resources Committee to approve the Internal Audit Report & the Annual Return (comprising Accounting Statement and Annual Governance Statements) and to the approval of dispatch of the Annual Return to External Auditor (paper 11.1 a-b).
11.2	Finance: Financial Year 2018-19 To report, for information: <ul style="list-style-type: none"> • items for payment May and June (papers 11.2 a-e) • reconciled bank & petty cash balances (paper 11.2 f-i) • cash and bank balances graph (paper 11.2 j) as approved by Resources Committee 18 th Jun'18.
11.3	Virements and Spending from Reserves: to receive and resolve, if desired, a request from Services Committee and recommendation from Resources Committee to approve a spending allocation from reserves to fund WWI Armistice 100 years commemoration to a maximum value of £1,500 (Cllr R White, Cllr V Howard).
11.4	Movement Of Cost Centre To resolve to move the cost centre 120 (Open Spaces) from Resources Committee to Services Committee.
12	<u>STRATEGY & BUSINESS PLAN</u> To receive a verbal summary report from Strategy & Corporate Projects Committee on the

	public consultation and the next steps towards publication.
13	<p><u>COMMUNITY DELIVERY</u></p> <p>To receive a verbal summary report from Strategy & Corporate Projects Committee regarding the transfer of services and assets from Powys CC</p> <p>a) Open Spaces (Cllr R Edwards)</p> <p>b) Street Scene (Cllr D Selby)</p> <p>c) Allotments (Cllr R Edwards)</p>
14	<p><u>PLACE PLAN</u></p> <p>To receive a verbal report from the project lead on attendance at Planning Aid Wales Place Plan network event and on next steps to begin work (Cllr R Edwards).</p>
15	<p><u>NEWTOWN HIGH SCHOOL: SPONSORSHIP OF SHIELDS FOR ACHIEVEMENT</u></p> <p>To receive and resolve, if desired, a request from the High School for Town Council sponsorship of annual shield(s) for achievement (paper 15).</p>
16	<p><u>CONSULTATIONS</u></p>
16.1	<p>Consultations: Powys CC Education Service: Revised Home to School/ College Transport Policy: To receive a consultation closing 24th July and to resolve, if desired, a task group to bring forward a recommended response for approval at July Council (papers 16.1 a-d).</p>
16.2	<p>Consultation: Powys Teaching Health Board: NHS Future Fit in Shropshire</p> <p>To receive details of the first phase of public events in support of the NHS Future Fit consultation on proposals affecting hospital services in Shrewsbury and Telford and to resolve, if desired, a task group to bring forward a recommended response for approval at July Council (paper 16.2 a-d).</p>
17	<p><u>HEALTH AND SAFETY</u></p>
17.1	To receive a verbal update from the Town Clerk on commissioning Health and Safety Consultants for the Town Council
17.2	To report and resolve, if desired, on matters of health and safety brought to the attention of the Council by the Town Clerk.
18	<p><u>GOVERNANCE</u></p>
18.1	<p>Governance: Data Protection and GDPR</p> <p>a) To receive information from the Deputy Town Clerk regarding councillors' data protection responsibilities (paper 18.1 a)</p> <p>b) To remind councillors of the GDPR Data Audit of personal data held by councillors in the course of their work as councillors (Members are asked to complete the data audit paper for return at the meeting) (paper 18.1 b)</p>
18.2	<p>Governance: Strategy</p> <p>Strategy for Change: to receive and resolve to adopt the updated and final Town Council Strategy for Change report (paper 18.2)</p>
18.3	<p>Governance: Policies</p> <p>a) Unacceptable Actions Policy: to receive and resolve the review of the policy. (Paper 18.3a)</p>

	b) Environmental Policy: to resolve a volunteer to help Review Environment Policy. (Paper 18.3b)
19	<u>CORRESPONDENCE</u>
19.1	Street Cleanliness: to receive and resolve, if desired, correspondence from a member of the public (paper 19.1)
19.2	To receive, for information, other items of general correspondence which may be brought to the attention of the council by the Town Clerk (to be circulated by the Town Clerk post meeting).
20	<u>ITEMS FOR PUBLICITY, PRESS & FACEBOOK LIVE</u>
20.1	Communications and Engagement via Facebook live: To receive a verbal report regarding recent Facebook Live broadcasts and arrange future attendance.
20.2	To resolve news items for issue as publicity, to the press and for inclusion in the Facebook Live broadcast.
21	<u>MEMBERS' ANNOUNCEMENTS, NEXT MEETING AGENDA ITEMS, DATE AND VENUE</u>
21.1	Members' Announcements: for information and items for future agenda.
21.2	Date of next Full Council meeting is the 23 rd July 2018, 6.30pm.

End of agenda
