



NEWTOWN AND LLANLLWCHAIARN TOWN COUNCIL GRANT MAKING POLICY – Newtown Community Fund*

1 Introduction

1.1 The Town Council runs a grant scheme known as the Newtown Community Fund.

1.2 Grants can be awarded from the Newtown Community Fund if there are legal powers to do so. Examples include the following

- Local Government Act 1972 section 137 - power of local authorities to incur spending for certain purposes not otherwise authorised to give financial support, up to a fixed amount, for the benefit of the residents of the area. The total annual amount available to a Town or Community Council is fixed by Welsh Government and is the 'appropriate sum' multiplied by the number of residents on the Electoral Register
- Local Government Act 1972 section 142 – provision of information and advice e.g. Citizens Advice Bureaux
- Local Government Act 1972 section 145 – provision of entertainments e.g. Food Festival
- Local Government Act 1972 section 176 – payment of expenses of official and courtesy visits and receptions for such visitors e.g. Twinning Association
- Local Government (Miscellaneous Provisions) Act 1976 section 19 – provision of recreational facilities e.g. support to sports clubs
- Monies are also available from the proceeds of recycling bank payments from Powys County Council under Adopt a Site Scheme.

2. The Policy

2.1 The clerk will tell the council of the annual S137 limit.

2.2 The clerk will tell the council how money has been spent under the various powers listed above. A separate account must be kept for S137 grants.

2.3 The council will ensure that any grant it awards is, in its opinion:

- in the interests of, and will bring direct benefit to, any part of the Newtown and Llanllwchaiarn Council's area, and
- to all or some of its inhabitants, and
- the direct benefit gained to the above will be proportionate to the spending

2.4 Grants will not be awarded for purposes where the council cannot spend money.

2.5 Grants will not be awarded to individuals.

2.6 The council will consider grant applications through the Resources Committee (or its equivalent) twice a year (half the allocated amount each time), in May and October. It will be exceptional that a grant will be considered outside these dates.

- 2.7 Groups applying for funding must be constituted. They must have a group bank or building society account in the name of the organisation. There must be at least two authorised unrelated signatories for payments.
- 2.8 The Committee will assess applications against the **Terms of Reference**.
- 2.9 Funding must be spent and accounted for within 1 year of receipt.
- 2.10 Permission from the council should be sought for any large change on what the money will be spent.
- 2.11 Any unspent grant will be returned to the council.
- 2.12 The Council will only consider one grant application per organisation per financial year unless there are extenuating circumstances.
- 2.13 A maximum grant of £1000 to be awarded
- 2.14 Newly formed groups and first time applicants will have a priority in the allocation of monies. Please see the funding process in the Terms of Reference.
- 2.15 The Resources committee may, having considered an individual application, apply its discretion to give a different amount.

3. Grant Application Requirements

- 3.1 Grant requests must be made on a current Newtown & Llanllwchaiarn Grant Application Form and adhere to the current **Terms of Reference**.
- 3.2 Applicants will also need to supply with the application form
- A signed copy of your constitution
 - A copy of your latest accounts unless it is a new group
 - Photocopies of the last two months bank statements and/or building Society entries
 - Evidence of what, if any, reserves the organisation holds
 - Permission for the council to promote the award to the group (including use of photographs) via a range of media.
- 3.3 Within one year of receipt of the grant successful applicants will need to supply to the council:
- A list of expenditure, with copies of receipts
 - A completed report form (provided with the application form)
- 3.4 Details of which organisations have received a grant during the year will be included in the Annual Report of the Council.
- 3.5 Recipients of grants will be asked to acknowledge Newtown & Llanllwchaiarn Town Council support on promotional materials, press releases and/or stationery if appropriate. (See feedback form)

This Council reviewed & amended this Policy for Grant Making at its Resources Committee meeting on

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Amended or Reviewed	Date	Version No	Who
Approved	21/9/15	210915/1	David Selby
Amended	20/6/16	210915/2	David Selby
Reviewed & Amended	20/2/17	210915/3	David Selby (Chair Resources)
Reviewed & Amended	19/2/18	210915/4	David Selby (Chair Resources)